



WSQ ADVANCED CERTIFICATE IN TEAM LEADERSHIP

Course Schedule 2021

**Parkway College of Nursing and Allied
Health Pte Ltd**

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Singapore 150168

Contact us at: enquiry@parkwaycollege.edu.sg
Visit us at: <https://www.parkwaycollege.edu.sg>

Registration No. 200800722R
Validity: 20 May 2018 to 19 May 2022
Version 2.7 dated Feb 2021



ParkwayCollegeSingapore



@parkwaycollege_sg

WSQ Advanced Certificate in Team Leadership

Who Should Attend: Executives and above

Develop Self

This course aims to introduce learners to the expectations of a supervisor/team leader, and equips the learners with the knowledge and skills to communicate effectively and problem-solve.

At the end of the course, the learner will be able to:

- Apply personal strengths and align personal values in order to be an effective team leader / supervisor
- Know the roles of a supervisor and be able to model appropriate leadership behaviours
- Communicate effectively as a team leader
- Apply critical thinking and analytical skills for problem solving

Learners certified competent in this course will be awarded **two Statements of Attainment from SSG.**

Contact hours: 34 hours, E-learning: 18 hours, Assessment: 3 hours
Total: 55 hours

COURSE DATES: 12, 13, 19, 20 Aug 2021 *Assessment: 9 / 10 Sep 2021

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Foster Teamwork

This course aims to equip learners with the knowledge and skills to build cohesive and collaborative teams, and to establish the networks necessary for cross-team collaborations.

At the end of the course, the learner will be able to:

- Build effective working relationships within the team
- Build effective working relationships with external stakeholders


Learners certified competent in this course will be awarded **two Statements of Attainment from SSG.**

Contact hours: 26 hours, E-learning: 12 hours, Assessment: 2 hours
Total: 40 hours

COURSE DATES: 23, 24 Aug, 1 Sep 2021 *Assessment: 16 / 17 Sep 2021

Learners can choose any course to attend, depending on their individual training needs.

Learners who are certified competent in all four courses will be awarded the WSQ Advanced Certificate in Team Leadership.



Enhance Team Performance

This course equips learners with the competencies to monitor the progress of team plans and drive team performance, evaluate performance and determine current and future skills gaps of the team, and translate these gaps into learning plans to improve overall team capability.

At the end of the course, the learner will be able to:

- Develop team plans and communicate team plans and targets to individual team member
- Monitor team and team members' progress, and motivate performance
- Evaluate performance, and determine current and future skills gaps between the team and individual members
- Translate these gaps into learning plans to improve overall team capability

Learners certified competent in this course will be awarded **three Statements of Attainment from SSG.**

Contact hours: 46 hours, E-learning: 10 hours, Assessment: 4.5 hours
Total: 60.5 hours

COURSE DATES:

***11, 12 (PM), 15, 16, 25, 26 Mar 2021 *Assessment: 12 / 13 Apr 2021 or
6, 7 (AM), 13, 14, 20, 21 Sep 2021 *Assessment: 7 / 8 Oct 2021***

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Execute Change

This course equips the learners with the knowledge and skills to execute change at the team level and to manage the change process within the team.

At the end of the course, the learner will be able to:

- Contribute towards continuous improvement efforts at the team and organisational levels

Learners certified competent in this course will be awarded **one Statement of Attainment from SSG.**

Contact hours: 12 hours, E-learning: 5 hours,
Assessment: 1.5 hours Total: 18.5 hours

COURSE DATES:

***22, 23 (AM) Apr 2021 *Assessment: 17 / 18 May 2021 or
27, 28 (AM) Sep 2021 *Assessment: 18 / 19 Nov 2021***

***Scan to view
course fees and
more information***

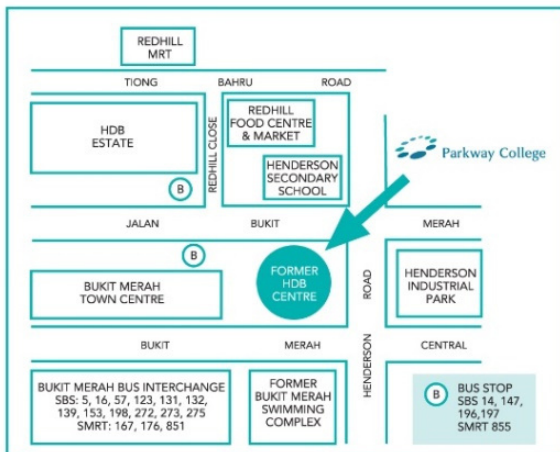


Registration Information

1. To apply, please visit our website and submit an enquiry with the course title and course dates. Upon confirmation, applicants will submit the Registration Form by email.
2. Company-sponsored applicants must indicate the billing information.
3. Courses are subjected to a minimum participation rate and may be postponed or cancelled if the minimum class size is not met.
4. All prices indicated are inclusive of GST. SkillsFuture Singapore (SSG) Course Fee Funding is available for Singaporeans and Singapore Permanent Residents (for WSQ courses only), and are subject to meeting the criteria set by SSG.
5. Fee Protection Scheme (FPS) may be payable for these WSQ courses. For more fees details, please refer to student policies on our website.
6. Payments are accepted in Singapore currency only and can be made by PayNow transfer, across AXS channels, telegraphic transfer and cheque (made payable to Parkway College of Nursing and Allied Health Pte Ltd). Full payment is to be made prior to commencement of the course.
7. Parkway College reserves the right to make changes to the course agenda, course schedule and course fees when required. All Singaporeans aged 25 and above can use their \$500 SkillsFuture Credit from the government to pay for a wide range of approved skills-related courses.

Visit the SkillsFuture Credit website at www.skillsfuture.sg/credit to choose from the courses available on the SkillsFuture Credit course directory.

Please visit <https://www.parkwaycollege.edu.sg> or write to enquiry@parkwaycollege.edu.sg



Our training rooms are located at:

Parkway College
168 Jalan Bukit Merah, Tower 3
#02-05 Singapore 150168

(5 minutes' walk from Bukit Merah Bus Interchange or 15 minutes' walk from Redhill MRT)

Nearest MRT:
Redhill MRT / Tiong Bahru MRT