



WSQ Advanced Certificate in Team Leadership



Parkway College of Nursing and Allied Health Pte Ltd
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Registration No. 200800722R
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WSQ Advanced Certificate in Team Leadership

Learners have the flexibility of choosing any course to attend, depending on their individual training needs. Learners who are certified competent in all four courses will be awarded the WSQ Advanced Certificate in Team Leadership from SkillsFuture Singapore (SSG).

Who Should Attend: Executives and above working in the healthcare industry.

Course Title	Duration	Course Dates
<p>Develop Self</p> <p>This course aims to introduce learners to the expectations of a supervisor / team leader, and equips the learners with the knowledge and skills to communicate effectively and problem-solve.</p> <p>At the end of the course, the learner will be able to:</p> <ul style="list-style-type: none"> Apply personal strengths and align personal values in order to be an effective team leader / supervisor Know the roles of a supervisor and be able to model appropriate leadership behaviours Communicate effectively as a team leader Apply critical thinking and analytical skills for problem solving <p>Learners certified competent in this course will be awarded two Statements of Attainment from SSG.</p>	<p>Contact hours: 34 hours (4 days)</p> <p>E-learning: 18 hours</p> <p>Assessment: 3 hours</p> <p>Total: 55 hours</p>	<p>Please visit our website or contact us to check for future course runs.</p>
<p>Foster Teamwork</p> <p>This course aims to equip learners with the knowledge and skills to build cohesive and collaborative teams, and to establish the networks necessary for cross-team collaborations.</p> <p>At the end of the course, the learner will be able to:</p> <ul style="list-style-type: none"> Build effective working relationships within the team Build effective working relationships with external stakeholders <p>Learners certified competent in this course will be awarded two Statements of Attainment from SSG.</p>	<p>Contact hours: 26 hours (3 days)</p> <p>E-learning: 12 hours</p> <p>Assessment: 2 hours</p> <p>Total: 40 hours</p>	<p>12 Oct, 13 Oct, 14 Oct 2020</p> <p>*Assessment: 11 Nov, 12 Nov 2020</p> <p>Please visit our website or contact us to check for future course runs.</p>

Course Title	Duration	Course Dates
<p>Enhance Team Performance</p> <p>This course equips learners with the competencies to monitor the progress of team plans and drive team performance, evaluate performance and determine current and future skills gaps of the team, and translate these gaps into learning plans to improve overall team capability.</p> <p>At the end of the course, the learner will be able to:</p> <ul style="list-style-type: none"> • Develop team plans and communicate team plans and targets to individual team member • Monitor team and team members' progress, and motivate performance • Evaluate performance, and determine current and future skills gaps between the team and individual members • Translate these gaps into learning plans to improve overall team capability <p>Learners certified competent in this course will be awarded three Statements of Attainment from SSG.</p>	<p>Contact hours: 46 hours (5.5 days)</p> <p>E-learning: 10 hours</p> <p>Assessment: 4.5 hours</p> <p>Total: 60.5 hours</p>	<p>14 Sep, 15 Sep (AM), 21 Sep, 22 Sep, 28 Sep, 29 Sep 2020</p> <p>*Assessment: 26 Oct, 27 Oct 2020</p> <p>Please visit our website or contact us to check for future course runs.</p>
<p>Execute Change</p> <p>This course equips the learners with the knowledge and skills to execute change at the team level and to manage the change process within the team.</p> <p>At the end of the course, the learner will be able to:</p> <ul style="list-style-type: none"> • Contribute towards continuous improvement efforts at the team and organisational levels <p>Learners certified competent in this course will be awarded one Statement of Attainment from SSG.</p>	<p>Contact hours: 12 hours (1.5 days)</p> <p>E-learning: 5 hours</p> <p>Assessment: 1.5 hours</p> <p>Total: 18.5 hours</p>	<p>20 Oct, 21 Oct (AM) 2020</p> <p>*Assessment: 18 Nov, 19 Nov 2020</p> <p>Please visit our website or contact us to check for future course runs.</p>

*Learners are required to attend an assessment on one of the specified date(s).

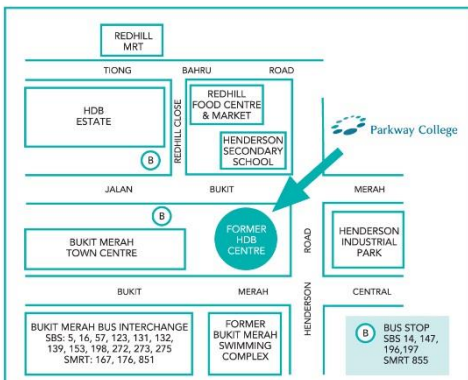
Table 1: Course Fee Funding for Individuals (with effect from 1 Oct 2015)

Type of Course	Course Level	Singapore Citizens and Permanent Residents	SkillsFuture Mid-career Enhanced Subsidy	Workfare Training Support (WTS)
			Singapore Citizens 40 years or older	Singapore Citizens (i) 35 years or older (13 years or older for PWDs); and (ii) Earn a monthly income of not more than \$2,000.
Certifiable Courses approved by SSG *Self-sponsored individuals must be ≥ 21 years old	Non-PMET	80% of course fees, capped at \$17 per hour	90% of course fees, capped at \$25 per hour	95% of course fees, capped at \$26.50 per hour
	PMET	50% of course fees, capped at \$15 per hour	90% of course fees, capped at \$50 per hour	95% of course fees, capped at \$53 per hour

Registration Information

- To apply, please visit our website and submit an enquiry with the course title and course dates. Upon confirmation, applicants will submit the **Registration Form** by email.
- Company-sponsored applicants must indicate the billing information.
- Courses are subjected to a minimum participation rate and may be postponed or cancelled if the minimum class size is not met.
- All prices indicated are inclusive of GST. SkillsFuture Singapore (SSG) Course Funding is available for Singaporeans and Singapore Permanent Residents, and are subject to meeting the criteria set by SSG.
- Payments are accepted in Singapore currency only and can be made in Paynow transfer, AXS channels, telegraphic transfer and cheque (made payable to Parkway College of Nursing and Allied Health Pte Ltd). Full payment is to be made prior to commencement of the course.
- Parkway College reserves the right to make changes to the course agenda, course schedule and course fees when required. All Singaporeans aged 25 and above can use their \$500 SkillsFuture Credit from the government to pay for a wide range of approved skills-related courses. Visit the SkillsFuture Credit website at www.skillsfuture.sg/credit to choose from the courses available on the SkillsFuture Credit course directory.

Please visit <https://www.parkwaycollege.edu.sg> or write to enquiry@parkwaycollege.edu.sg



Our training rooms are located at:

Parkway College
168 Jalan Bukit Merah, Tower 3
#02-05 Singapore 150168

(5 minutes' walk from Bukit Merah Bus Interchange or 15 minutes' walk from Redhill MRT)

Nearest MRT:
Redhill MRT / Tiong Bahru MRT